

01 (one) copy
passport size
recent photograph
of contact person
(Contact person must be
Chairman/ Director/
Managing Director/
Managing Partner/
Proprietor)

Date:

BAFFA MEMBERSHIP RENEWAL FORM-2024

01. Name of Organization :
02. Type of the Organization (Please mark v) (a): Proprietorship Partnership Limited
(b): Local Joint Venture 100% Foreign
03. Name of the Authorized Person :
(Authorized person must be Chairman/Managing Director/Director/Managing Partner/Proprietor)
04. Designation of the Authorized Person (Please mark v) Chairman Managing Director Director Proprietor
 Managing Partner Others (only foreign company)
05. Membership Number : Date of Admission:
06. Place of Enlistment (Please mark v) : Dhaka Chittagong
07. Registered Address :
08. Current Address :
09. Branch Office Address (if any) :
10. Telephone No. :
11. Mobile No. : Fax No:
12. E-mail (for all communication) : Website:
13. Freight Forwarders License No. : Date of Validity:
14. Trade License No. : Date of Validity:
15. e-TIN No :
16. Any Change in Company Structure : Yes No (if yes please submit relevant documents)
(Please mark v)

Signature of the Authorized Person

Name :

Designation :

Seal

THE FOLLOWING DOCUMENTS ARE REQUIRED FOR BAFFA MEMBERSHIP RENEWAL:

1. Duly filled up BAFFA membership renewal form-2024
2. Photocopy of Updated Trade License and Freight Forwarders License.
3. Photocopy of all Shareholder Directors/Partners/Proprietor's NID card or Passport (if NID not available).
4. e-TIN Certificate.
5. Updated Form-XII for Limited Company & updated partnership deed for Partnership Company.
6. Recent 01 (one) copy passport size photograph of the Authorized Person.
7. Annual Subscription Fee Tk. 2,500/= (Two thousand five hundred) A/C Payee Cheque/Pay Order in favour of "Bangladesh Freight Forwarders Association".